Leadership Committee Meeting Minutes 7-14-20

 Catherine Carter, Mike Gerard, Julie Hyman, Margaret Lutton, Gary Preather

Review of 19-20 Academic Year

Catherine covered original planning up to transition

 120 – 130 students when fully implemented

 Original request – 2 classrooms for 21-22 year, 2 more for 22-23 year, offices, lunch area

Margaret – NDPP building – two spaces with lobby area and office; concerned about

bathrooms; ability to add additional classrooms; reviewing other warehouse space that must be finished out; has penty of bathrooms

Each have separate outside entrancing.

We could split cost of remodel, or pay for furniture

GCISD has 60 seat area

 Mike – brought up need for dining space; asked about adding in warehouse space

 Julie – expressed surprise at any cost for construction

Mike mentioned possibility of moving into finished space for first year and then moving when warehouse is finished out

Set up meeting for Wednesday at noon for walk through of spaces.

MOU –

group meetings – reserve lecture halls or meeting rooms from TCC

TCC+ classes – students can take, but bill district separately for materials

Full building map included, marked for our spaces; mark for transportation when decided

 Non-Employee Faculty and Staff Access Request Form

Next semester

preferred option is synchronous learning; demonstrates daily learning; for TEA we must do something daily – assignments, discussion board, etc. Carter will notify TCC teachers of need for daily particpation.

We are stuck with issue of providing a monitor for classrooms. Some districts are changing master schedule and placing all dual classes first or last to allow students to leave early or arrive late. Should we consider this?

Mike - Set up Blackboard class as part of Staff Development so we can access TCC classes and give Catherine the date and time.

Margaret Lutton from facilities will meet with us on July 13 and meeting on July 14. Bobbie Knutz will meet with – Appendix with facilities details will be added to MOU; emergency contact decision tree;

Technology will meet on July 22nd – bandwidth, log ins,

Crosswalks and pathways, transition office

Transportation and safety – not scheduled yet; could be September

TCC+ information – need to address in MOU how we will address paying for books; could send bill to ISD similar to a rental; need to discuss with Jeff and finance – invite to meeting to discuss

Mike - Get facilities template from GCISD – requested from Catherine

Operations manual appendix – will get template – requested from Catherine

Need to discuss food service with GCISD, our food services, etc.

Train sophomores to do registration in late fall for Spring semester.

Access to Blackboard – student view – can we audit classes to help students? NEMP – Non-employee access paperwork