



W.T. Francisco Elementary



Newsletter for Online Learners and Parents

Technology Help

The BISD Technology Department strives to support all staff in the efficient and effective use of technology. Please visit the [BISD Technology Knowledge Base](#) to access helpful information and how-to instructions for support, setup, and the use of technology. If you are unable to find a solution in the knowledge base, please submit a helpdesk ticket at <https://helpdesk.birdvilleschools.net>. You can also view trending articles like the [step-by-step guide](#) for setting up computers after the summer break and how to set up your BISD email account on your iPhone / iPad. *Helpful hint:* Add the [knowledge base link](#) to your Chrome Browser Bookmarks Bar!

The link below provides instructions for submitting Help Desk tickets for the fastest service:

<https://birdville.instructure.com/courses/116975/pages/8-dot-0-how-to-get-tech-support>

[BISD Canvas Parent Hub](#)

(<https://birdville.instructure.com/courses/116975>) The parent Canvas Hub provides helpful information, including setting up their Parent Observer account and installing the Canvas Parent app.

Student Safety

1. Electronic files sent, received, viewed or stored anywhere in the computer system are available for review by any authorized Birdville ISD staff for any purpose.
2. Modifying or changing device settings and /or internal or external configurations without appropriate permission is prohibited.
3. Personal information such as, but not limited to, last name, home address, phone numbers, email addresses, or birth dates must not be placed on a device or shared online.
4. Using obscene, threatening or disrespectful language in any electronic communication tool is prohibited.
5. Disclaimer. While Birdville ISD uses technology protection measures to limit access to material considered harmful or inappropriate to students, it may not be possible for the District to absolutely prevent such access. Despite our best efforts and beyond the limits of filtering technology, a student may run across some material that is objectionable. Network traffic from the device is automatically routed through Birdville ISD's filter for appropriate content. Students should use their digital citizenship skills when using any device.

Lunch

During the school year, BISD will serve meals to school-aged students enrolled in the District. The cost of the meals for both face-to-face and online learners will be determined by a student's eligibility based on Free, Reduced, or Paid.

For students participating in online learning, meals will be available for curbside pickup weekdays at the student's home campus from 11 a.m. to noon. At that time, the individual picking up the meal(s) will have the option of picking up lunch, breakfast, or both. Parents, legal guardians, or the student may pick up meals. However, students will not be allowed to eat their meal on campus. Those who qualify for reduced or paid meals can pay with cash, but we recommend putting money into your student's meal account via www.mypaymentsplus.com. (All students can participate in curbside pickup from Aug. 24 to Sept. 4. Beginning Sept. 8, curbside pickup is only available for students enrolled in online learning.)

Safety for Parents

BISD offers guidelines for proper chromebook usage and device care.

These guidelines can be found on www.birdvilleschools.net.

Parent/Guardian Responsibilities and Permission

I understand that I will help ensure the safe and timely return of the device. I also understand that I am financially responsible for any willful, malicious, or accidental damage to the device. I understand that my child may lose future device checkout privileges if my Birdville ISD device is either damaged or not returned in a timely manner.

Below is a link if you would like more information concerning digital citizenship:

<https://kidshelpline.com.au/kids>

Attendance

Engaging in online learning is tracked through Canvas. The student must log into Canvas and engage in the content in order to be counted as “present.”

Each student is expected to attend the Class Meeting for his/her daily check-in with the teacher (see schedule in Canvas). If a student is not present during the Class Meeting, a phone call home will be made during the day to ensure a family plan for educational engagement.

Grades

Students will receive six daily grades and three major grades in each subject each six weeks. Their grades will be taken by their participation, demonstration of knowledge, and submitting of completed assignments.

Learning Platform

The dates below are the cut-off dates to move your child(ren) from online to face-to-face or from face-to-face to online.

September 2nd
September 18th
October 30th
December 11th
February 5th
March 26th

Please call the main office at 817-547-1700 to request a change.

School Supplies

School supply lists can be found on our school webpage or by clicking this link:
[School Supplies](#)

Supplies will be kept by students. Please label all supplies with your child’s name.

If your child is in need of school supplies, please contact Ms. Russell at
Shelbee.Russell@birdvilleschools.net or
817-547-1722.

Disclaimer: Due to the constantly evolving situation with COVID-19, and the regularly changing guidance from state education and health officials, this plan will be reviewed and updated as needed to reflect new requirements from the CDC; federal, state, or county orders; BISD or the Texas Education Agency.

If you have any questions or need assistance please contact our front office at 817-547-1700 or email shelbee.russell@birdvilleschools.net