

**HALTOM HIGH SCHOOL
GUEST (NON-HHS STUDENT) REQUEST FORM**

A student requesting to bring a guest who is not a Haltom High School student must have this form completed **prior to** purchasing a dance/prom ticket. Please note, **all guest must be at least a freshman in high school, and the maximum age level for any guest may not exceed 20 years of age.** Upon approval, each guest must still present a current form of identification at the event. All sheets must be signed by Ms. Campbell/Sheasley and presented when purchasing a dance ticket.

HALTOM HIGH SCHOOL STUDENT INFORMATION

Print Last Name

Print First Name

GUEST INFORMATION (PLEASE PRINT)

Last Name

First Name

Date of Birth

Phone number

Address

City

State

Zip code

School/School District

School Phone Number

SIGNATURES

Haltom High School Parent/Guardian (must be signed for all guests)

As the parent or guardian of the Haltom High School student listed above, I find his/her guest to be a responsible person, and I recommend him/her as an acceptable guest at the Haltom High School Prom.

Parent/guardian signature

Date

Guest School Administrator

As the principal/administrator of the school this guest attends, I verify that he/she is a student in good standing. I have **attached my business card or a sheet of letterhead** to this form to verify my signature is authentic.

Name of Guest School Administrator (print)

Signature of Administrator

Date

Guests who are not enrolled in a public school

If a HHS student wants to bring a guest that is not currently enrolled in a high school then **the guest's driver's license must be entered into the Raptor system in HHS' main office.** The Raptor system is used as a background check to help ensure the safety of our students. The guest must have their ID cleared through that system and then have the designated AP sign their approval slip before a dance ticket may be purchased for the guest. **The HHS student may bring a copy of both sides of the guest's ID to school to accomplish this task before purchasing a dance ticket. The main office closes at 3:00 p.m. each day.**

The front office staff person will place Raptor sticker on the back of this sheet then the student should take the form to Ms. Campbell/Sheasley for final approval.

Approved to purchase ticket: Ms. Campbell/Sheasley _____

