

**Birdville ISD 2018 Bond Planning Committee Task Cycle
Meeting #1
Monday, February 5, 2018
Birdville Center of Technology and Advanced Learning
7020 Mid Cities Blvd.
North Richland Hills, TX 76180**

Purpose:

Review the need for capital projects, timelines, and costs. The Committee counsels and provides input to the administration and presents findings and recommendations to the Board of Trustees *for consideration of a November 2018 bond referendum.*

Charge:

Become informed of current Birdville ISD needs and goals and design a bond referendum proposal that supports District goals, meets student needs, reflects good stewardship, and can be supported by the Birdville community.

Outcomes:

- ☞ Aligned work group; cohesive owners of the 2018 Bond Committee work.
 - ☞ Superintendent's Charge
 - ☞ Board Welcome
 - ☞ Shared Values
 - ☞ Ground Rules or Norms
 - ☞ Acceptable Decision-Making Model and Ground Rules
 - ☞ Clarity on Process and Group Dynamics
 - ☞ Review of 2018 Bond Planning Committee Charter and Acceptance of Work
 - ☞ History of Birdville ISD Bonds and Projects, State of the District
 - ☞ School Finance 101
 - ☞ Overview of subsequent meetings
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Steps:

1. Meet, greet, eat, seat
2. Welcome (**Dr. Darrell Brown, Superintendent**)
3. Greetings and Charge from Board of Trustees (**President Joe Tolbert**)
4. Introduction of facilitator (**Dr. Brown**)
5. Facilitator's vitae and role (**Michelle Hughes**)
6. Review Task Cycle, housekeeping for tonight (**Michelle, All**)
7. Introductions (**All**)
8. Establish; accept Ground Rules (**Michelle, All**)
9. Review and accept Committee Charter and Q&A Process (**Michelle, All**)
10. How will we make decisions? (**Michelle, All**)
11. How will we determine consensus? (**Michelle, All**)
12. What values do we share that will frame our work? (**Michelle, All**)
13. How do groups like this usually work? Our process. (**Michelle**)
14. Review the history of 2014 Birdville ISD bond referendum and project status (**Dr. Brown**)
15. Provide questions, feedback, comments (**All, Michelle**)
16. Discuss Public School Finance 101 (**Katie Bowman, CFO**)
17. Offer questions, comments and feedback (**Tables & Large Group, All**)
18. Likes & Wishes and Next Steps (**Michelle, All**)
19. Meeting #2 information (**Mark Thomas, Communications Officer**)
20. Dismiss

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Handouts:

1. Task Cycle
2. 2018 Bond Committee Charter
3. Committee Roster (ongoing)
4. All Presentation Slides
5. Decision-Making Model
6. Gradients of Agreement

Meeting Schedule, Content for Birdville ISD 2018 Bond Planning Committee

#1 Monday, February 5:	Meetings' Structure; Process Tools; History of Birdville ISD Bond Referendums, Public School Finance 101
#2 Monday, February 19:	Facilities Tours: North Richland Middle, Haltom Middle, West Birdville, Smithfield Middle
#3 Monday, March 5:	Review of Processes; Review of Public School Finance 101; Facilities Tour Debrief; Learning & Teaching: Connecting the Dots; Long-Range Facilities Plan & Priority Codes; New Construction, Replacements, Additions
#4 Monday, March 19:	Process Review; Review of Long-Range Facilities Plan and Priority Codes; Review New Construction, Replacements, Additions; Existing Facilities Needs; Technology; Safety & Security
#5 Monday, April 2:	Review Existing Facilities; Review Technology Needs; Review Safety & Security Needs; Teaching & Learning Needs; Fine Arts Needs; Additional Facilities & Upgrades; Demographic Report; Financial Capacity & Impact Scenarios; Individual Bond Construction Instructions
#6 Monday, April 16:	Review Financial Capacity & Impact; Review Teaching & Learning; Review Fine Arts; Review Additional Facilities & Upgrades; Bond Construction at Tables
#7 Monday, April 30:	Bond Construction at Combined Tables
#8 Monday, May 14:	SWOT Analysis; Celebration! Where Do We Go From Here?; Celebration!
<i>June 12 or June 14</i>	<i>Recommendation to Board of Trustees</i>
<i>June 28 and July 26</i>	<i>Regular Board Meeting</i>
<i>August 6 or 7</i>	<i>Proposed Special Board Meeting (if necessary)</i>
Monday, August 20:	Last day to call Bond

Bond Planning Committee District Liaison:

Mark Thomas, Communications Officer, mark.thomas@birdvilleschools.net

Facilitators:

Michelle Hughes
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Dr. Lizzy Asbury
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