



Open Enrollment Transfer Information for All Students (Residents and Non-Residents of Birdville ISD)

February 22 – May 14, 2019

GENERAL OVERVIEW

Birdville ISD is accepting Open Enrollment applications for in-district and out-of-district students for the 2019–20 school year. The following information is intended for, and will be implemented at, all Birdville ISD campuses.

For spring 2019 ONLY:

- A student who is currently an in-district Open Enrollment transfer for their seventh- or eighth-grade year must declare, on the Open Enrollment application, a high school campus to attend for the ninth- through 12th-grade school years. They may choose to either:
 - ◆ Remain in their current (Open Enrollment) feeder pattern; *or*
 - ◆ Return to their zoned high school campus.

For the 2019–20 school year:

- A currently enrolled prekindergarten student will be required to return to their home campus for their kindergarten school year.
- In-district students currently in kindergarten through fifth grade may apply for Open Enrollment at any campus within Birdville ISD.
- A student who is currently in the sixth grade and applying for Open Enrollment must declare a high school campus to attend for the ninth- through 12th-grade school years on the Open Enrollment application. The student may choose to either:
 - ◆ Remain in their current (Open Enrollment) feeder pattern; *or*
 - ◆ Return to their zoned high school campus.
- Per Birdville ISD Board policy, exceptions are made if:
 - ◆ The student currently attends the campus; *or*
 - ◆ The parent is a Birdville ISD employee; *or*
 - ◆ The student has an older sibling who will attend the same campus during the initial Open Enrollment year; and
 - ◆ The student meets all eligibility criteria.
- All grade levels are open to all BISD students at their zoned feeder pattern campus.

ELIGIBILITY CRITERIA

A student applying for an Open Enrollment transfer is required to meet all of the following criteria:

- The student must have 95% attendance for the previous semester and the last six weeks.
- The student must have completed all classes for the last semester, and be passing all current classes.
- The student must have passed all portions of their latest state-mandated test and/or assessment exam.
- Space must be available at the requested campus, grade level, or program.
- If an Open Enrollment application is approved, the student accepts the seat, and becomes seated on a campus, the campus principal may review the Open Enrollment application at any time to ensure that all eligibility criteria have been met.
- If, at any time, it is discovered that any portion of the eligibility criteria has not been met, the seated student may be denied and/or lose their Open Enrollment approval.

Home School, Private School, or Non-Accredited School student eligibility criteria:

- Satisfactory scores on standardized achievement tests at the 60th percentile or above.
- Successful achievement on District-administrated academic test(s).

CAMPUS CRITERIA

Factors that determine if a campus can accept Open Enrollment students may include:

- Building capacity
- Current program or campus enrollment
- Growth projections
- Grade-level enrollments
- Teacher allocations
- Paraprofessional staff allocations

EXCEPTIONS

If a student meets the eligibility criteria listed above and campus criteria is met, one or more of the following exceptions may be applicable:

- The student is a current student at the campus in which they are applying.
- The student is the child of a full-time Birdville ISD employee. An in-district transfer may be requested with approval being based upon the eligibility and campus criteria listed above being met.
- The student is requesting a transfer to a campus outside of their attendance zone where an older sibling attends. The older sibling must be on the campus during the initial enrollment year and must meet all of the eligibility criteria listed above as well.
- A student who moves outside of the District during the course of a grading period may be permitted to continue at their current campus for the remainder of the six-week grading period. Before the end of the grading period, parents/guardians may apply for Open Enrollment if the student meets the eligibility criteria and the campus criteria requirements are met. If the Open Enrollment application is approved, the student may remain at the campus as long as they meet the eligibility criteria.

POTENTIAL REASONS FOR DENIAL

- Record of poor attendance
- Late arrivals or pick-ups
- Failing grades
- Disciplinary infractions
- Failing state-mandated test(s)
- If the application is for the purpose of participating in athletics at receiving campus
- Falsification of information
- Failure to meet eligibility criteria for transfer
- Decreased campus staffing
- Elementary projection exceeds 20 per class for kindergarten through fourth grades
- Elementary projection exceeds 22 per class for fifth grade
- Student projections reach 95% of campus/program capacity
- If any criteria is not met after being granted Open Enrollment and seated at the campus

OPEN ENROLLMENT APPLICATION PROCESS

- A student may apply for up to three campuses of their choice on one Open Enrollment application.
- Open Enrollment applications will be reviewed in the order they are received for students who meet the eligibility criteria.
- Next, to determine acceptance or denial of Open Enrollment applications, the campus principal and a Student Services Department administrator will appraise all Open Enrollment applications.
- Lastly, in a reasonable amount of time, parents/guardians will be notified through the email address provided in the student's Open Enrollment application.

YEARLY PROCEDURES

- Each application represents one student. This is required because the student is applying for a certain vacant seat in a specific grade at a particular campus. A student currently attending a campus in Birdville ISD through Open Enrollment, will not automatically progress from one grade level to the next, whether it be at the same campus or continuing on to a new campus in the feeder pattern.
- Each student living outside of the campus's attendance zone must submit an Open Enrollment application every school year.
- The student must meet all eligibility criteria each school year.
- There is no tuition fee for out-of-district applicants for the current school year. However, consideration for an Open Enrollment tuition fee for out-of-district applicants will be reviewed in subsequent years.

POTENTIAL REASONS FOR REVOKING AN OPEN ENROLLMENT APPROVAL

- The campus principal may revoke a student's Open Enrollment approval at the end of a school year based on the listed eligibility criteria, the listed reasons for denial, other items listed on Birdville ISD's website and/or Birdville ISD handbooks, and code of conduct rules and regulations.
- The campus principal must review the student's IEP to confirm if the student is receiving special education services prior to revoking the approval of a student.

MOVEMENT INTO SECONDARY SCHOOLS

- A student currently attending a campus in Birdville ISD through Open Enrollment will not automatically progress from one grade level to the next, whether it be at the same campus or continuing on to a new campus, in the feeder pattern.
- Each student living outside of the campus's attendance zone must submit an Open Enrollment application every school year.
- The student must meet all eligibility criteria each school year.

TRANSPORTATION

- Each student approved into the Open Enrollment program must provide their own transportation to and from school.
- Transportation requirements apply to both in-district and out-of-district applicants.

UIL RULES FOR OPEN ENROLLMENT

- Students who participate in University Interscholastic League (UIL) athletics are excluded from Open Enrollment transfers until they have verified eligibility through the Director of Athletics. Please contact the Birdville ISD Athletics Department at 817-547-5820.
- Students who move from one Birdville ISD high school campus to another Birdville ISD high school campus (under the exemptions), are ineligible for varsity competition for one complete school year per UIL rules.
- Students who transfer for athletic purposes may be denied and/or lose their Open Enrollment approval.

ADDITIONAL INFORMATION

Supplementary information regarding Open Enrollment in Birdville ISD is available online at: birdvilleschools.net/openenrollment [Opens in new window]

Visit birdvilleschools.net/noboundaries [Opens in new window] for Open Enrollment Application.

For further information and questions, please call the Birdville ISD Student Services Department at 817-547-5790.