



Birdville
education foundation

**2019-2020 INNOVATIVE TEACHING GRANT
ON-LINE APPLICATION TUTORIAL**

Birdville Education Foundation

Mission Statement

The mission of the Birdville Education Foundation is to enhance innovative learning and support the educational excellence of Birdville ISD.

The Foundation, established in 1996, is a 501(c)3 nonprofit organization, led by a volunteer board of directors who have a sincere interest in the success of the students and staff in Birdville ISD.

Thank you for supporting our mission!



Purpose

The Innovative Teacher Grants are designed to encourage and facilitate new and innovative practice to improve teaching and learning in Birdville ISD

Eligibility

Any individuals or teams of individuals employed by Birdville ISD are eligible to apply for grants. Grants will be announced in April and May of 2019 for the 2019-2020 school year.



Grant Applications

Please carefully review the 2019-2020 Guidelines for Grant Applications found on the Education Foundation webpage

Applications can be accessed from the Birdville Education Foundation webpage at www.birdvilleeducationfoundation.com

Applications **must** be filled out electronically.

A digital signature from your Principal or Administrator is required.



Tips for Using the Electronic Application

Applications can be accessed from the Birdville Education Foundation webpage at www.birdvilleeducationfoundation.com

1. When filling out the application electronically you will have the option to save and return to it later if needed.
2. In order to capture the signature of your Principal/Administrator please use the save for later option. A link will be sent to your email to allow for access to the application. Forward the link to your Principal/Administrator and ask for their signature.
3. The signature will be acquired using a computer mouse or touchpad.
4. Once the application has been signed by the Principal/Administrator, save then use the submit button on the application. The system will automatically send the application to the Foundation and a confirmation to your email address.
5. All signatures will be confirmed prior to evaluating the application.



Signature Required

It is the responsibility of the grant requester to obtain the Principal's or Administrator's signature on the grant application before it is submitted.

Grants submitted without the required signature will not be considered.



Award of Funds

- Grants of up to \$2,000 will be awarded to a classroom – single teacher.
- Grants of up to \$5,000 will be awarded campus-wide with only one per campus awarded.
- Grants of up to \$5,000 will be awarded to Middle School and/or High School Department(s). Elementary Schools are not eligible for this level.
- Grants of up to \$5,000 will be awarded to the District/Administration.

The number of awards for the 2019-2020 school year will depend on the amount of funds available from the Birdville Education Foundation based on a financial investment formula.



Due Date

Applications must be received no later than
4:00 pm on Friday, December 14, 2018.

No late applications will be considered.



2019 – 2020 Grant Selection Process

Birdville District Review

Once received, eligible grant applications will be reviewed by select members of the school district leadership to ensure grants meet district standards and goals.

Foundation's Grant Application Review Committee

After review by district administrators, the remaining grant applications will be evaluated by the Foundation's Grant Application Review Committee composed of volunteers selected by the Birdville Education Foundation.



Grant Awards

Awards will be approved by the Board of Directors of the Birdville Education Foundation, based on the recommendations and approval of the Grant Application Review Committee.

Principals will be notified in April and May, 2019



2019-2020 Grant Recipients

Responsibilities of Recipients

- Use grant funds for the stated purpose.
- File receipts for expenses related to the grant with campus principal/district administrator.
- Capture 3 iconic photos of your grant “in action” and send by email to bisdef@birdvilleschools.net by Friday, May 8, 2020.
- Complete Grant Evaluation Form and return to the Foundation by email to bisdef@birdvilleschools.net by Friday, May 8, 2020. The evaluation form will be available from the Birdville Education Foundation website.



Tips for Grant Applicants

- Remember, the grant review committee is made up of corporate and community leaders – not educators. Try not to use “lingo” specific to education or your field of study but rather write to this audience of readers.
- All departments, disciplines, and educational initiatives that forward district goals are encouraged to apply.
- The Foundation evaluates all applications based on a rubric developed by the Birdville Education Foundation. The applications are reviewed and awarded based solely on the final review scores.
- Technology requests will only be considered if they demonstrate an innovative use of technology over and above what is already provided by the district.



THANK YOU
for your commitment to
innovative teaching in BISD.

The Birdville Education Foundation salutes you.

Questions? Suggestions?
Contact Jenna M. Waters
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