



**BIRDVILLE INDEPENDENT SCHOOL DISTRICT
(PROGRAM)
EMPLOYER'S EVALUATION OF STUDENT**

STUDENT NAME _____ DATE _____

EMPLOYER _____ ADDRESS _____

Note to Supervisor: Your constructive criticism enables us to provide better instructional training for the student. Please indicate a **number grade** by each trait listed in your evaluation of the student named above. Additional comments are helpful.

EMPLOYEE TRAITS	Excellent 100-90	Above Average 89-80	Average 79-70	Poor 69-0
1. QUANTITY OF WORK: Does he/she use time efficiently?				
2. QUALITY OF WORK: Accuracy, neatness, thoroughness, and attention to detail				
3. KNOWLEDGE OF JOB: Understands the duties of the job				
4. DEPENDABILITY: Sense of responsibility; carries out his/her work conscientiously				
5. JUDGMENT AND COMMON SENSE: Has the ability to make decisions				
6. INITIATIVE: Shows initiative and enthusiasm; does not require constant supervision				
7. COOPERATION: Works well with other employees and supervisors				
8. PERSONAL APPEARANCE: Dresses appropriately for the job, neat				
9. COURTESY AND TACT: Uses courtesy on job, with employees and customers				
10. GETS ALONG WELL WITH CUSTOMERS: Uses good human relations techniques				
11. ATTENDANCE/ABSENCES: Does he/she abide by company attendance/absence policy?				

You may contact the teacher/coordinator- (name)@(phone number)

ADDITIONAL COMMENTS:

EMPLOYER'S SIGNATURE: _____ DATE: _____

EMPLOYER'S NAME and TITLE-(Please print) _____