Warehouse Requisition

Financial<Purchasing<Purchase Order Processing<Requisition Entry

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Vendor/Sourcing Notes Miscellaneous Allocation Type PO Line Items		

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Confirm Search Actions	e Dreview Output Office	Notes Audit Attach Notify H Maplink* Attach Alerts*			
Main Dept/Loc 99PC Purchasing Fiscal year 2018 Current Next Requisition number 11800874 General commodity General description PAPER FOR COPY ROOM		Status 2 Created Entered 07/25/2017 By PO expiration Image: Comparison of the second seco	· b09325	_	
General Notes		General Description: requisition.	: List the reason for the		
Ship to 947 Address BISD BUSINESS OFFICE 3124 CARSON STREET HALTOM CITY TX 76117 Email		Shipping:Where does Click Accept	s the order go?		
Line Items	Description	Vendor	Otv	Unit Price	LIOM
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Fiscal year	Number	Line								 			
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		2			-								
	M.			OOM		100							
Type	Pick ticket			GROSS									
(JFF	OT location of archaic			Freight									
Description			^	Discount	%								
	Add'l Desc/Notes		\checkmark	Credit	-								
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Manufacturer Item	N0.												
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Seq 1	Account			Description			Amot		-				
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Detail									
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Descrip	tion			^	Discount	.00 %			
En	ter Q	uantity			Credit TOTAL		.00.		
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Item	Description	Status Image							
010000	BAG, PLASTIC, (PER BX) HIGH DENISTY POLYTHYLENE BAG, 40-45 GAL, 16 MICRONS,	A							
010001	BAGS, SMALL,TRASH,(PER BX 1000) 6 MICRONS	A							
010010	WRAP, SHRINK FILM,(PER ROLL) 20" X 1000'	A							
010012	WRAP, HAND STRETCH,CLEAR (FOR DISPENSER) 1500'X18" (#15A936)	A							
010040	STEP STINL, 3 STEP, 300 LB. CAPACITY, COSCO 11839(SINGLE)	A							
Search / Filter		-	Record						
	V Go 4		1 of 2161						

HOME		Requisition Entry - Munis [BIRDVILLE ISD] > Line Items >	Inventory Item Help :: FILTER ACTIVE 🔊			
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Confirm	Search Actions Out	out Office Tools	Menu			
ltem	Description	Status Image				
203210	PAPER,BULLETIN WHITE 1000'ROLL	А				
203211	PAPER,BULLETIN BLACK 1000'ROLL	А				
203212	PAPER,BULLETIN ORANGE 1000'ROLL	A				
203213	PAPER, BULLETIN BROWN 1000'ROLL	A				
203216	PAPER,BULLETIN 36X1000' BRITE BLUE	Type in what you are looking f For example, paper.	or.			
Search / Filter			Record (Filtered)			
	er Description V New Filter	V Go ()	1 of 72			
Filter: (Description contains 'paper').						

HOME	Requisition Entry - Munis	[BIRDVILLE ISD] > Line Items	s > Inventory Item Help :: HL I ER	ACTIVE			
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203210	PAPER,BULLETIN WHITE 1000'ROLL	A A	and click accept				
203211	PAPER,BULLETIN BLACK 1000'ROLL	A	and click accept.				
203212	PAPER,BULLETIN ORANGE 1000'ROLL	A					
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Search / Filter	r Description V New Filter V Go 4			Record (Filtered) 8 of 72			
Filter: (Description contains 'paper').							

НОМЕ		Requisitior	n Entry - Munis [BIRDVILLE ISD] > Line Items	
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Requisition Fiscal year 2018	Number 11800874	Line 1		
Detail Quantity Inventory Item Location Type Description	1.00 203212 956 Piekticket Purchase PAPER, BULLETIN ORANGE 1000'ROLL E Add'I Desc/Notes	Unit Price UOM EA GROSS Freight Discount Credit TOTAL Amount justification:	35.49000 .00 .00 .00 % .00 .00 .00 .0	Tab through the fields for the description & pricing to auto- populate.
Manufacturer Manufacturer item n Vendor item no.	0.			
Seq T 01 Exp▼	Account	Description	Amount GL Bud 35.49	
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К НОМЕ		Requisition Entry - Munis [BIRDVILLE ISD] > Line Items
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Requisition Fiscal year 2018	Number 11800874 Line	1
Detail		
Quantity Inventory Item Location Type	1.00 203212 956 ● Pick ticket ○ Purchase	Unit Price 35.49000 UOM EA GROSS .00 Freight .00
Description	PAPER, BULLETIN ORANGE 1000'ROLL	Discount .00 % Credit .00 TOTAL 35.49 Amount justification: UNKNOWN
Miscellaneous Manufacturer Manufacturer item no Vendor item no.	10.	
Seq T 01 ExpV	Account	Description Amount GL Bud 35.49
		Enter the budget code.
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Manufacturer Manufacturer item no Vendor item no.).				
Seq T	Account	Description		Amount GL Bud	
01 Expens	199-41-6399-po-741-99-290-	SUPPLIES		35.49	

GL Available Budget	28,580.22	
	GL Available Budget	GL Available Budget 28,580.22

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Requisition	Number	11800	1874	Line	1							
Detail	Number	11000		LIIIC								
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Inventory Item	203212	🖻				UC	DM	EA				
Location	956											
Туре	● Pick ticket ○ Pu	irchase				GR	OSS			35.49		
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Description	PAPER, BULLETIN O	RANGE 1000'F	ROLL		^	DIS	Lount		.00 %			
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Manufacturer				1								
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Requisition num	mber	1	1800874					PO	n 06/30/2018 💼	
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General descript	tion	PAPER FOR	COPY R	MOOM					✓ Three way match required	
🗃 General N	otes								Inspection required By	
Shipping and Bill	lling									
Ship to	947									
Address	BISD BU	JSINESS OFFICE								
	3124 CA	RSON STREET								
	HALTON	A CITY		TX 76117						
Email	JEANNI	E.FANCHER@BI	RDVILLE	SCHOOLS.NET						

Line Items							
Line Inv item	Inv item loc	Inv tran type	Description	Vendor		Qty	Unit Price UOM
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Accounts Total amou	nt 35.	.49					
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K K 1 of 1	>> Record	l(s) added.					