

**BIRDVILLE ISD REPRODUCTION COSTS
FOR PUBLIC INFORMATION REQUESTS**

1. Loose Copies \$.10 per standard-size page
A standard-size page is up to 8 1/2 x 14. If more than 50 pages a charge of \$15 per hour for personnel time is added.
2. Bound Copies (extra copies) Printing Cost + \$5.00
3. Bound Copies (extra copies not available) \$.10 per standard-size page + \$15/hour personnel time.
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 - c. VHS video cassette..... \$2.50 each
 - d. Audio cassette..... \$1.00 each
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5. Microfiche or microfilm charge:
 - a. Paper copy.....\$.10 per page
 - b. Fiche or film copy.....Actual cost
6. Computer access charge:
 - a. Mainframe \$10.00 per (CPU) minute
 - b. Midsize (VAX) cluster.....\$1.50 per (CPU) minute
 - c. Client/Server.....\$2.20 per clock hour
 - d. PC or LAN..... \$1.00 per clock hour
7. Computer programming time.....\$28.50 per hour
8. Overhead charge.....20% of personnel time
9. Remote document retrieval charge.....Actual cost
10. Miscellaneous supplies.....Actual cost
11. Postage and shipping charge.....Actual cost
12. Other costs.....Actual cost
13. Standard Reports Run by MIS
 - BISD Organizations/PTA.....No Charge
 - *Non-Profit Organizations..... \$.07 cents per page (minimum charge of \$10.00)
 - *For-Profit Organizations.....\$.10 cents per page (minimum charge of \$15.00)

*Any request by an individual for public information or by a Non-Profit Organization for For-Profit organization must be approved by the Communications Department and be pre-paid.

Source: GBA (Exhibit), GSC's Open Records Guidelines.