

Safety Committee Meeting Minutes
Thursday, October 5, 2017
Administration Building - Old Board Room

Members in attendance: Sharay Boynton, Candace Miller, Suzy Compton, Nathan Frymark, Kathryn Humer, Adele Kennedy, Rebecca Lynch, Patrice Morrison, Teresa Peters, Maria Salazar, Glenn Serviente, Shawn Serviente, William Shenko, David Smith, Jennifer Stevens, Jason Turner, Stephanie Wamsley, David Worley

Sharay Boynton, Director of Business for Birdville ISD called the meeting to order at 4:35 pm.

All in attendance were asked to introduce themselves.

Sharay read the Mission Statement to the group.

The Safety Committee will hold three meetings a year. January and April 2018 will be the next two months we will meet.

The committee was asked to select a chairperson. Nathan Frymark volunteered to be the chairperson. Patrice Morrison was asked to be the secretary for the committee. Nathan will conduct the next meeting.

The responsibilities of the Safety Committee were discussed. Every employee is responsible for reviewing the Safety Plan on Safe Schools by 10/31/2017. Every campus/department are required to have safety trainings for staff. Maintenance and Custodial will hold 10 per year. Transportation and Child Nutrition will hold four per year. Campus and Departments will hold three per year.

Candace Miller presented the Worker's Comp reported claims. The committee reviewed the 2016-17 Worker's Comp claims broken down by departments. Contusions and sprains were the highest in professional claims.

The committee reviewed the current 2017-18 Worker's Comp claims to date. Contusions and sprains are still very high.

Candace explained that Frequency is the number of claims and Severity is the cost of the claims. We show a 36% reduction in claims this year as compared to this same time last year.

Some questions were raised from the committee.

1. What is causing the accidents?
2. Should we purchase step stools?
3. Should we purchase carts?

We all need to watch out for each other and not set up traps that could result in accidents. When we see issues, we need to call about them and stress that they are safety issues and things will get resolved quickly.

Candace let the committee know that safety posters were distributed across the district. Raise Your Voice for Safety is the slogan. Some members stated they have not seen them so Candace will follow up. Candace also mentioned that Training Now is another platform for training videos.

William Shenko talked to the group about Awards incentives programs. He stresses safety to his groups. He is also incorporating home safety as well. Edward's Risk Management funds the awards.

Samples of protective equipment were shown to the group. Examples of Toilet Tabloid posters were passed around.

The committee discussed topics for January and April meetings. Water and tripping are big accident causes across the district. The committee selected Slips and Falls for January. Carrying is another big issue. That will be the topic for April.

We need to look at reducing the number of claims for Spanish speaking employees.

Campuses need to investigate their claims to determine if anything needs to be fixed. We need a reporting process for unsafe issues. Someone suggested a website that we can post where people can go and report unsafe things they see on their campuses or departments.

The committee discussed the next meeting date. Wednesday seems to be the day of choice. Sharay Boynton will look at the third or fourth week of January and send out a notice. We will do the same for April.

Meeting adjourned at 5:58 p.m.

Respectfully submitted,

Patrice Morrison