

Safety Committee Meeting
Wednesday, March 31, 2021
4:30 pm- Zoom

Members in attendance: Sharay Boynton , John Campbell, Elizabeth Hayden, Tanner Holmes, Rosalinda Martinez, Candace Miller, Latisha Moore, Patrice Morrison, Amy Parker, Chris Reese, Rodrigo Sanchez, William Shenko, Tim Waldman, Alan Wallace, Stephanie Wamsley,
Guests: Jordan Edwards, Russ Edwards and Cindy Collins

Candace Miller called the meeting to order at 4:32 p.m.

Candace reviewed the Safety Committee Agenda. The expectations of the committee are reviewed at the beginning of the school year and again at the end of the school year. The committee meets three times per school year; October, January; and March. All members are encouraged to attend all meetings. Members are encouraged to communicate back to their schools, departments and feeder schools any safety information that is discussed. A new list of feeder schools will be sent to the committee in August 2021. All staff must complete safety courses annually. Courses are found in Safe Schools.

Cindy Collins from Edwards Risk Management provides training to our staff. Cindy trains on in-service days with auxiliary staff. The sessions are recorded and available online. Cindy just produced the third training session and will send it out next week. Cindy has also done one training session with the Special Ed Department.

The Committee asked to see data collected from claims. Jordan Edwards will share that with the Committee later in the meeting. Data will be displayed by location; elementary schools, middle schools, and high schools. This can be shared within the feeder schools.

Facility safety inspections need to be conducted during the month of April district- wide. This helps identify the hazards within each facility, and departments. Inspections can be done by Supervisors, Principals, Directors, Head Custodians, Assistant Principals or a combination of staff, as a team effort for safety. Any issues found need to be reported so they can be addressed by entering a Facilities Management ticket online or by utilizing funds from the campus or departmental budget.

Candace reported there were a few participants in the “Communicate the Word” Survey. Candace shared with the committee some suggestions received. Candace will keep the survey open thru the end of June. Committee members are encouraged to participate. Suggestions were; prepare “commercials” or videos that can be forwarded to staff. Use a Google form to list their school after they have forwarded the files to staff. Use rhymes or slogans. Make “Phone Free Zone” signs for stairwells that would be visible when approaching stairs. Other slogan suggestions were; “BISD Safety begins with you and me”, “Safety is no accident”, “Your good health is your greatest wealth”, and “Put Safety First, Prevent the Worst”. For the February’s Safety Meme Contest, 18 entries were received. Six winners received a \$50.00 gift card to Panera Bread. Winners were Melissa Sims, Kaitlyn Gallon, Ronda Martello, Mariah Taylor, Mindi Ramirez, and Karen Lopez.

The March Safety Incentive ends tonight at midnight. There are 66 entries as of today. Six winners will be awarded a \$50.00 gift card to Applebee's or Olive Garden.

Candace thanked Edwards Risk Management and Workers Comp Solutions for providing the prizes.

The April Safety Incentive, "We are accident free" will be sent out tomorrow. All accident-free staff can report their accident-free status daily and will be entered in a drawing.

The May Safety Incentive will be a scavenger hunt. Staff can submit a photo of a safety item in use.

The annual drawing for accident-free campus or departments will be extended to include two accidents or less. This may produce more participation. This is for this school year; August 24, 2020 through May 14, 2021.

Jordan Edwards reviewed the Workers' Comp claims data. The committee looked at data for claims by department. Professional had the highest at 276 claims or 67%. Food Service had 50 claims or 12%. Custodial had 43 claims or 10%. Transportation had 27 claims or 7%.

Maintenance had 15 claims or 4%. Jordan shared that since 2018 school year, claims are trending down. We are seeing a decrease in claims this past year. BISD is looking good at this point. Some could be due to the pandemic and facilities being shut down for the spring semester last year.

Next the committee looked at data on Injuries by Type. The data was broken down by elementary, middle and high schools. Jordan explained that the "Other category" is a catch all for injuries resulting from lifting, strains, and repetitive movement.

Russ Edwards reported that BISD is the gold standard across the state. Our constant communication about safety keeps numbers way down and in control. He thanked the committee for participating in the safety of the district. Keep up good work on communicating with each other.

Candace reported that the safety stickers were being sent out. This reminds staff that safety starts with them.

Candace also reminded members that the Safety Inspection checklist can be found on the Birdville website.

If anyone has any questions, they can contact Candace directly.

The meeting adjourned at 5:09 pm.

Respectfully submitted,

Patrice Morrison