

HOW TO LOG INTO WEBADVISOR

You can log in to [WebAdvisor](#) 24 hours after being admitted to the College.

Register for Classes

Step by step instructions on [how to register for classes](#)

Find Your User Name

To find your user name, you must:

1. Click on **Log In** in the top right-hand corner.
2. Click the **Password Help** button.
3. Click on **What's my user name?**
4. Enter your last name, and either your social security number or colleague ID.
5. Click **Submit**.

Passwords

First-time User

Step 1: Go to WebAdvisor (Link opens in a new window)

Step 2: Select Log In, located in the top right corner

Step 3: Enter your myTCC email address for your username

Step 4: Enter your default password, if it's your first time logging in

- Default password: Tcc + 7-digit student ID + 6-digit Date of Birth (MMDDYY)
- Example: Tcc1234567010191
- If you do not know your student ID number, call 817-515-8223 during business hours

Step 5: Update your password

Step 6: Register for Self-Service Password Reset

Step 7: Continue with login

Returning User

If you don't remember your password, you can use your password hint to help you.

1. Click **Log In** the top right-hand corner.
2. Click the **Password Help** button.
3. Click on **What's my Password Hint?**
4. Enter your user name.
5. Click **Submit**.

If your password hint does not help, go back to the Password Help menu. To change your password, you must:

1. Click on **Change Password** (I do NOT know my password).
2. Enter your user name.
3. Click **Submit**.

If you have set up your password security questions, you can answer the questions and then set up a new password and password hint.

If you have not set up your password security questions or cannot remember the answers to your security questions, you must call 817-515-TCCD (8223) to request a password reset.

Password Security Questions

As an added level of security, you must set up three security questions and answers. You will be prompted to set these up during your initial login.

If you know your user name and password, these can be updated at any time on WebAdvisor. To update your password security questions, you must:

1. Click **Log In** the top right-hand corner.
2. Click the **Password Help** button.
3. Click **I want to change my security questions**.
4. Log in to **WebAdvisor**.
5. Choose your security questions and type your answers.
6. Click **Submit**.

Create a New Password

After successfully setting up your password security questions for the first time, you will need to change your password and set up a password hint. To create a new password, you must:

1. Click **Log In** in the top right-hand corner.
2. Click the **Password Help** button.
3. Click **Change my current or temporary password**.
4. Fill in the required fields.
5. Click **Submit**.

You will receive an email confirmation regarding your password change.

Contact

[Tech 24/7](#) 817-515-8324 (TECH)

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