

Phone - Blackberry, Configuring for BISD webmail access

How do I setup access to BISD email on my Blackberry?

Go to the Email accounts set up page on your Blackberry

*Fill in your email address and password

This will error out and give you a new option...

Screen I

*Choose: "I will provide the settings to add this email account"

Screen II

*Put your username and password back in again

Screen III

*On the new screen select Outlook ® Web Access

Screen IV

Configure your Outlook email account

Outlook URL:

<https://mobile.birdvilleschools.net/> (make sure you put the <https://>)

Username:

Usually first initial last name (ex: Jsmith)

Password:

Keep what is in the box

Email Address

Keep what is in the box

Mailbox name:

Usually first initial last name (ex: Jsmith)

Dwight Goodwin