

Birdville ISD

Widespread Flu Response

Updated 9/16/2009

The EMT will monitor and determine appropriate levels.	Level Green Multiple confirmed cases of flu in the community. Evidence of community-based transmission but severity of disease process is low.	Level Yellow (In addition to Level Green actions) Multiple confirmed cases of flu within a school or schools in BISD. Evidence of community-based transmission.	Level Red (In addition to Level Green and Yellow actions) Evidence of significant community and school based transmission.
Principals	<ol style="list-style-type: none"> 1. Report and monitor students and staff who have flu-like symptoms 2. Provide classroom time for training and implementation of hand and respiratory hygiene 3. Encourage parent/guardians to immediately pick up sick children 4. Identify pre-staging area and attendant for multiple flu victims 5. Communicate cleaning expectations to teachers/staff/custodians 6. Evaluate high risk/medically fragile students for the possibility of temporary placement 7. Encourage students and staff to stay home until fever free (without medication) for at least 24 hours 	<ol style="list-style-type: none"> 1. Activate staging area 	<ol style="list-style-type: none"> 1. The EMT, leadership and superintendent will consult with Tarrant County Health regarding the appropriate course of action.
Nurses	<ol style="list-style-type: none"> 1. Report and monitor students and staff who have flu-like symptoms 2. Evaluate high risk/medically fragile students for the possibility of temporary placement 3. Encourage annual seasonal flu vaccines by vaccine or nasal spray 4. Provide seasonal flu and H1N1 vaccinations for healthcare providers, EMT, and other first responders when available 5. Encourage good personal hygiene and illness behavior for students and staff 	<ol style="list-style-type: none"> 1. Establish isolated exam room for students with flu-like symptoms 2. Put standard precautions in place 3. Ensure respiratory protection equipment in place 4. Follow State and County protocol for isolation and other precautions 5. Prepare for active fever and symptom screening of all students, staff, and volunteers upon arrival at school 	

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	<ol style="list-style-type: none"> 6. Participate in local and county surveillance reporting 7. Assess respiratory protection plan and resources 8. Provide staff training on flu prevention and symptoms, and the handling of multiple flu victims, i.e. isolation room, etc. 9. Inventory and restock emergency supplies 10. Encourage sick individuals and family members to voluntarily stay home until well 		
Teachers/Coaches	<ol style="list-style-type: none"> 1. Report and monitor students and staff who have flu-like symptoms 2. Evaluate high risk/medically fragile students for the possibility of temporary placement 	<ol style="list-style-type: none"> 1. Encourage social distancing when appropriate 2. Notify families of high risk/medically fragile students of temporary relocation of classes 3. Consider closing early childhood programs 	
Custodians	<ol style="list-style-type: none"> 1. Continue regular cleaning routine including sanitizing commonly touched items (No additional cleaning will be done) 2. Have soap and hand sanitizer available for staff 	<ol style="list-style-type: none"> 1. Clean areas identified by campus administration using cleaning supplies identified by health services (This cleaning is only ordered through the health services coordinator.) 	
Bus Drivers	<ol style="list-style-type: none"> 1. Report and monitor students and staff who have flu-like symptoms to the appropriate school 2. Identify and clean the handrails with materials supplied by BISD 	<ol style="list-style-type: none"> 1. Identify and clean commonly touched areas (Backs of seats and handrails) with materials supplied by BISD 2. Clean equipment in the special needs buses using cleaning supplies identified by health services 	
Extra Curricular	<ol style="list-style-type: none"> 1. Report and monitor students and staff who have flu-like symptoms to campus administration and appropriate director 2. Limit use of community water bottles 	<ol style="list-style-type: none"> 1. Evaluate practice/game/performance schedules 2. Coaches clean weight equipment. 3. Encourage social distancing when appropriate 	

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EMT	<ol style="list-style-type: none"> 1. Set up command center and recall essential personnel 2. Report and monitor students and staff who have flu-like symptoms 3. Provide hygiene information to campus administration 		
Directors	<ol style="list-style-type: none"> 1. Report and monitor students and staff who have flu-like symptoms 2. Review plan for keeping schools open with reduced staff 	<ol style="list-style-type: none"> 1. Encourage staff to stay home until fever free (without medication) for at least 24 hours 2. Evaluate student travel outside the district 	
Human Resources	<ol style="list-style-type: none"> 1. Establish procedures for absences unique to a widespread flu episode 2. Encourage staff to maintain current contact information on the Web 	<ol style="list-style-type: none"> 1. Ensure that staff knows procedures re: staying home if ill, working from home, family care issues 2. Consider staff travel policies 	
Child Nutrition	<ol style="list-style-type: none"> 1. Review meal planning and quarantine plans 2. Ensure emergency response menu is planned for various degrees of need 	<ol style="list-style-type: none"> 1. Identify meal delivery need and method for quarantined students 2. Identify roles of essential staff: leadership, communications, food production, food delivery, maintenance and housekeeping 	