

CONSTITUTION  
OF THE  
BIRDVILLE HIGH SCHOOL  
STUDENT COUNCIL

Revised: August 2017

# CONSTITUTION OF BIRDVILLE HIGH SCHOOL STUDENT COUNCIL

## Preamble

We, the students of Birdville High School, in order to instill American ideals and promote the democratic principles of government in the youth of today, to foster friendly relations among pupils, faculty and community, to create group unity and develop school devotion, and to be of the greatest service in our school, do organize ourselves under the following constitution.

## Article I – NAME AND PURPOSE

- Section I        The name of this organization shall be Birdville High School Student Council.  
This organization will be composed of the following two bodies:  
A. Executive Board - includes elected Officers and Committee Chairmen.  
B. Representatives – students who have met the requirements for candidacy.
- Section II        The purpose of this organization shall be to provide an orderly means by which the members of this student body may participate in governing themselves and in planning and coordinating their activities and organizations.

## Article II – MEMBERSHIP

- Section I        Officers elected by the Student Council shall be the following:  
A. President  
B. Vice-President  
C. Secretary  
D. Treasurer  
E. Public Relations
- Section II        Committee Chairmen elected by the Student Council from its members shall be the following:  
A. Community Service  
B. D. A. S. H.  
C. Energy and Environment  
D. Pride and Patriotism  
    a. Spirit  
    b. Teacher Appreciation  
    c. Scrapbook
- Section III       Representatives from each class shall consist of anyone who files for representative and meets the requirements for candidacy.
- Section IV        An advisor or advisors appointed by the principal shall advise and help present subject material to the student council.

## Article III – QUALIFICATIONS AND DUTIES OF MEMBERS

- Section I        All Student Council members are expected to adhere to the Student Code of Conduct set forth by the Birdville Independent School District.
- Section II        Members will bring suggestions to the attention of the Council for consideration.
- Section III       Class Members are required to submit documentation of participation each six weeks.

## **Article IV – ELECTION**

- Section I Student Council officers (President, Vice-President, Secretary, Treasurer, and Public Relations) will be elected before the end of the school year.
- Section II The Committee Chairmen will be appointed by the advisor and executive officers after said officers have been elected.
- Section III The representatives will be selected by the end of the school year. Candidates for class officer may be a representative if desired.
- Section IV If there is only one candidate for each office, a vote will be taken before the Council and the candidate will be elected by acclamation.
- Section V All Student Council officers must be enrolled in the Leadership class.

## **Article V – REQUIREMENTS FOR RUNNING FOR OFFICE**

- Section I Candidates must be a full time student at Birdville High School. Officer candidates must have been a full time student at Birdville High School the previous year and a member of Student Council in good standing.
- Section II Candidates must not have more than one (1) office referral, placement in ISS, suspension, or DAEP for the current school year.
- Section III Candidates must receive no less than a satisfactory recommendation from 3 out of 5 teachers from the current school year.

## **Article VI – REASONS FOR PROBATION**

- Section I Members will be placed on probation for not participating in class assignments. The probation period will last for two weeks.

## **Article VII – REASONS FOR DISMISSAL**

- Section I Members will be dismissed for assignment to ISS for three days, suspension, or DAEP.
- Section II Members will be dismissed for failure to participate in class assignments and/or outside Student Council activities.

## **Article VIII – DUTIES OF THE OFFICERS**

- Section I All elected officers must attend at least one leadership workshop, preferably one sponsored by TASC, although in-house leadership camp may also be held at BHS.
- Section II All elected officers are members of the Executive Committee. The Executive Committee will meet prior to regular meetings to prepare the agenda.
- Section III President
- A. Preside over meetings and assemblies, as requested.
  - B. Act as intermediary between faculty and students.
  - C. Receive visitors to Birdville High School campus.
  - D. Represent the student body at school, district, civic events and meetings.
  - E. Plan regular meetings with Advisors and other Officers.
  - F. Prepare the Outstanding Student Council Report by Spring Convention.
- Section IV Vice-President
- A. Preside in President's absence.
  - B. Assist the President in his/her duties.
  - C. Coordinate Committee work by encouraging Chairmen to carry out assigned duties and completing projects on time.

- D. Keep accurate records of points.
- E. Assist the President and Advisor with the Outstanding Student Council Report to be completed by Spring Convention.

Section V

Secretary

- A. Prepare agendas for meetings by typing and copying them before each meeting.
- B. Take and distribute minutes of meetings then post minutes on the website.
- C. Check roll for Student Council meetings.
- D. Assist the Vice-President in recording points.

Section VI

Treasurer

- A. Keep accurate record of all financial activities, including all receipts and expenditures.
- B. Report financial situation at Council meetings.
- C. Coordinate all fund raising projects.

Section VII

Public Relations Officer

- A. Give announcements of meetings to Advisor/Principal.
- B. Take care of all Student Council correspondence.
- C. Manages all social media accounts under Student Council.

Section VIII

D.A.S. H. Chairperson

- A. Serve as Chairman of the D.A.S.H. committee.
- B. Develop and execute projects addressing education/awareness of issues concerning drugs, alcohol, safety, and health.
- C. Prepare the D.A.S.H. Report form by Spring Convention.

Section IX

Community Service Chairperson

- A. Develop and execute community service projects for the council.
- B. Offer invocation/inspiration at regular Student Council meetings.
- C. Prepare the Community Service Report by Spring Convention.

Section X

Pride and Patriotism Chairperson

- A. Serve as the Chairman of the Pride and Patriotism Committee.
- B. Develop and execute projects involving pride in country, community, school and self.
- C. Develop and execute projects to increase school spirit in all areas, including academics and all co-curricular activities, not just specifically athletics.
- D. Work with the Spirit and Teacher Appreciation Committee Chairmen to complete the Pride and Patriotism Report by Spring Convention.

Section XIII

Energy and Environment Chairperson

- A. Serve as the chairman of the Energy and Environment committee.
- B. Develop and execute projects that address education/awareness of energy and environmental issues.
- C. Prepare the Energy and Environment report form by Spring Convention.

## **Article IX – MEETINGS**

- Section I      Time
- A. The first official meeting shall be prior to the beginning of the new school year to be determined as need arises.
  - B. Thereafter, meetings will be held on the first Tuesday of every month. Meetings may be moved due to school holidays.
  - C. The advisor(s) may call special meetings with the approval of the Principal.
- Section II      Rules of Council Meetings
- A. All members of the Student Council class must attend, unless a legitimate excuse is given.
  - B. All electronic devices must be put away during the entire meeting.
  - C. No members may speak unless recognized by an officer.
- Section III     Executive Meetings
- A. Executive Officers and Advisor(s) will meet to discuss what subject material will be introduced in the Council meetings.
  - B. Executive meetings will be held prior to each regular meeting at a time and place to be determined by the Advisor and President.
  - C. Executive meetings must be attended by all Officers. Some meetings may include standing Committee Chairmen.

## **Article X – COMMITTEES**

- Section I      The following committees are standing committees.
- A. D.A.S.H. – coordinates all drug, alcohol, safety, and health projects.
  - B. Public Relations – publicizes all activities sponsored by the Council.
  - C. Teacher Appreciation – keeps lines of communication open between staff and students.
  - D. Energy and Environment – coordinates all projects involving energy and environmental issues.
  - E. Pride and Patriotism – coordinates projects encouraging pride in self, school, community, and country, as well as patriotism.
  - F. Spirit – encourages school spirit and pride.
- Section II      Committee Meetings
- A. Committee meetings will be held prior to regular Council meetings.
  - B. Committee Chairmen shall keep record of business handled by the committee and report to the Vice-President and Advisor.
  - C. A file shall be kept by the Chairman with information about work done by the committee and a roll check for each committee meeting. Summaries of each individual project shall be placed in a binder.
  - D. Committee Chairmen shall designate another committee member to conduct committee meetings should they be unable to attend.

## **Article XI – DUTIES OF THE STUDENT COUNCIL**

- Section I      The Student Council will in some manner make regular reports of its activities to the student body.
- Section II      The Student Council will be in charge of planning and coordinating assemblies, activities, and special events of the student body.
- Section III     The Student Council will be in charge of conducting elections and voting for Student Council Officers and will set forth all rules and requirements for carrying out these elections.

Section IV At the end of the year, the Student Council will prepare a full report of its activities for its own evaluation and the student body that it serves.

**Article XII – VETO POWER**

Section I The Principal will have the power of veto on all that is proposed by the Student Council.

**Article XIII – AMENDMENTS**

Section I This constitution may be amended by a three-fourths majority vote in the Student Council and with approval of the Principal.

**Article XIV – RATIFICATION OF THE CONSTITUTION**

Section I For this constitution to be ratified it must pass through the Student Council with a three-fourths majority vote and be approved by the Principal.