

Frequently Asked Questions

Is every student with a disability eligible for special transportation services?

No. Only students recommended by the ARD committee and whose IEP specifies that special transportation services are required to enable the student to obtain a free and appropriate public education (FAPE) will be eligible.

How long will it take for a route to be scheduled for my child?

After transportation receives a completed request from an authorized representative of the ARD committee, services should begin within 3 school days.

Why does it take three days to begin transportation services for my child?

When a new student is added to or dropped from a driver's list, the times of pick-up and drop-off's change. Parents need information as quickly as possible to adjust to changing bus times. The driver also needs information about the student before transporting him/her. The three-day lead between notice and start of transport allows for necessary information processing.

Where will the bus pick up and deliver my child?

Answer: The district provides curb to curb service, to and from school or other specified programs as required. Students must be prepared and ready for boarding at the scheduled time of arrival for the bus in the mornings. In the afternoons, the parent or a designated person must be available at the student's destination to receive the child.

Why can't the bus get my child to school and home again on time?

Absences, new students added to a route, bad weather, are just some examples why there might be delay in arrival or an early arrival at school or home.

What should I do if I have an emergency and cannot be home to receive my child?

You should immediately contact transportation so that we may contact the driver immediately.

Can my child be dropped off in the afternoon at a location other than my home?

Yes, if the requested drop off location is within the BISD school district. A request for this services must be made in writing to the BISD Transportation Department as soon as possible. This service cannot start without written request and attached to your child's file.

If I move, what should I do to be sure that transportation services will continue for my child?

Contact BISD Transportation and your school child's campus immediately if you move or if your telephone number or alternate address location changes.



Transportation Services for Students with Disabilities



**Birdville
Independent School District**
6205 Broadway Ave
Fort Worth, TX 76117

Transportation Phone Numbers

Kevin Campbell, Director 817-547-5830

Sheri Nguyen,
Supervisor / Special Needs 817-547-5834

Dispatch 817-547-5831

Transportation Services for Students with Disabilities



Welcome to the Birdville Independent School District. We are pleased to provide quality educational services for you children. Our mission in Special Needs Transportation is to **ensure “your child arrives at school and returns home safely with care and thought given to his/her individual needs.”** Our success is a result of our commitment, skill, knowledge, understanding, and ability to communicate. All drivers and assistants participate in frequent in-service training to expand and improve their driving skills and upgrade their knowledge of helping children with special needs.

Resident district students with disabilities (as defined by the Individuals with Disabilities Education Act) may be eligible for transportation as a related service upon recommendation of a Admission, Review, and Dismissal (ARD) Committee at the student’s campus. Transportation services provided by the district for students who have been through the ARD process and who are placed in a special education setting are specified in the student’s Individualized Education Plan.

Transportation services cannot, by federal and state law, provide special needs transportation or alter existing transportation requirements for a special needs student without the approval and recommendation of a duly constituted ARD Committee.

As A Parent, You Can Help Support Our Mission By:

Parental Responsibilities:

- Make sure that your child is ready to board when the bus arrives. Delays in boarding will result in other students being picked up late and repeated violations of this policy may result in a temporary or permanent suspension of service for your child.
- Be at home or have a designated responsible person who is on your bus application there to receive your child. If you have an emergency and you or your designated person cannot be available to receive the child, it is your duty to notify the transportation department. This will enable us to notify the bus driver of your status and enable the driver to attempt another delivery of your child to your home or an approved alternate drop-off location. Alternate drop-off locations should be used only in the event of a true emergency. Repeated violations of this policy or an unreasonable number of emergencies may result in a temporary or permanent suspension of service for your child.
- Discuss the transportation rules, regulations, and appropriate behaviors with your child. Your student is subject to the Student Code of Conduct while riding a BISSD school bus.
- If your child is ill and unable to ride the bus, please notify transportation at 817-547-5831. There is an answering machine between 5:00 pm and 5:30 am, and the office is open starting at 5:30 am.

- Notify the transportation department and you campus immediately if there are any changes to your personal circumstances (i.e. address change, telephone contact numbers, alternate address information, custody/protection orders). This information is extremely important for the welfare and safety of your child.

Student Responsibilities:

- Observe the same conduct rules as the classroom while riding a BISSD school bus.
- Use appropriate language and be courteous to your bus operator and fellow passengers.
- Do not eat, drink, or smoke on the bus.
- Throwing objects out of a window or littering the bus is prohibited.
- Sit in your assigned seat and remain seated at all times until you are at your final destination.
- Obey the directives of the bus driver and transportation attendant.
- Keep your hands, feet, and head inside of the bus at all times.
- Respect school property. You and your parent or guardian will be responsible for any damage you cause to a BISSD bus.
- Inappropriate gestures or comments to passing motorists or others outside of the school bus is not allowed.