



- A completed Substitute Nurse Information Sheet
  
- List of students with acute and/or chronic health problems that may require emergency action
  
- List of students who have specialized health care procedures with procedure and times
  
- List of all teachers and homeroom numbers
  
- Schedule of classes/bells/lunches
  
- List of students who have restrictions to whom they can be released
  
- Location of AED/Daily Check-off List
  
- Comment sheet for substitute nurse to leave communication for nurse