

Parent Information

Birdville ISD Visitor Tracking System Guidelines

Introduction

The safety of Birdville Independent School District's students and staff is a district priority. To supplement existing security measures, Birdville ISD has adopted a visitor tracking system for each campus district-wide. This system logs visitors as they enter and exit the campus, generates visitor badges, and electronically checks visitors against multiple registered sex offender databases, tracks and maintains a database of campus visitors, as well as other features that can be locally programmed into the system.

Visitor Tracking System

- a. Every visitor (that is not a Birdville ISD employee) entering the campus and wanting access to move past the front lobby will need to present a driver's license to be scanned by the Visitor Tracking System. The visitor will need to state the location(s) that will be visited on the campus.
- b. Visitors need to return to the front office and return their badge at the check-in station.
- c. If a large assembly such as a school performance takes place during the school day, it will be up to the discretion of the campus administration to use the Visitor Tracking System.
- d. During a function where visitors will have direct contact with students, the visitor will be scanned and have a badge printed. Visitors must wear the badge in a visible place above the waist and for the duration of his/her visit on campus. Exceptions are allowed when the visitor is part of a large school setting such as field day. These decisions will be determined by the building principal based upon the particular setting, the type of activity, and number of visitors involved.
- e. Visitors coming to the campus to vote in an election will not have to be scanned.
- f. After the regular school day or when students are not present, visitors will not be scanned. The regular school day ends after student dismissal.

Who is scanned?

- a. Parents assisting with field trips will be scanned. If the parent is taking their own transportation, then prior arrangements should be made for the parent to come by the campus to receive a badge within three days of the field trip.

- b. Police Officers and Child Protective Services will not be scanned if they have proper identification. If they are not in uniform and do not have their badge, then they will be scanned.
- c. Students who are old enough to have a driver's license or identification card should be scanned along with the parent.
- d. Student Volunteers that are in a program such as PALS; Student Council; Ready, Set, Teach; etc. will need to be scanned.
- e. Military - All military personnel, even in uniform, will be scanned. Military personnel cannot wear the badge on their uniform. They will place the badge on a piece of paper and provide when asked.
- f. Vendors and contractors gaining access to the campus must be scanned. Vendors and contractors gaining access to the campus and are escorted by Birdville ISD Personnel will not need to be scanned.
- g. Badge will be printed. Take the badge off the sticky back and hand it to the visitor. Instruct the visitor to wear the badge in a visible place above the waist and for the duration of his/her visit on campus.

What will the system not check?

- Traffic Tickets
- Warrants
- Felonies
- Immigration Status
- Past Convictions (Other than Sex Offenders)

Does the district have the right to require visitors, even parents, to produce identification before entering the campus?

Yes. Recent legislation provides the legal direction for school districts to implement this type of system and obtain the required information to ensure the safety and security of students and faculty.