



B I R D V I L L E I N D E P E N D E N T S C H O O L D I S T R I C T

Scouting Report

The following expenses were incurred by _____
Name

while scouting for _____ on _____
School Date

Expenses

Transportation Mileage

_____ X \$ _____ /mile = \$ _____
Total miles traveled Current Rate per mile

Misc. transportation

(taxi, etc. other than plane fare - submit receipts) \$ _____

Transportation Subtotal: \$ _____

Meals

(Must include receipts and be 60 miles or more outside Metroplex)

Meals Subtotal: \$ _____

Lodging

(If applicable, must attach itemized receipts)

Lodging Subtotal: \$ _____

Other expenditures

(Must include itemized receipts with this form)

Other Expenditures Subtotal: \$ _____

Total Travel Expenses: \$ _____

Names of all persons accompanying you on trip:

Notes/Comments: